



भारतसरकार/ Government of India

स्वास्थ्य एवंपरिवारकल्याणमंत्रालय /Ministry of Health and Family Welfare

अटल बिहारी वाजपेयीआयुर्विज्ञान संस्थानएवंडॉराम मनोहर लोहिया अस्पताल ,नई दिल्ली

ATAL BIHARI VAJPAYEE INSTITUTE OF MEDICAL SCIENCES&

Dr. RML HOSPITAL, NEW DELHI



F. No. PGS-12/40/2025-PGS-ABVIMS - 398 -

Dated: 22/04/2025

**OFFICE ORDER**

**Institutional Review of the Thesis Protocol of Broad Speciality postgraduate students (2024-2027 Batch) and M.Phil students (2024-2026 Batch) by the IRB**

As per the mandatory requirement of the GGSIPU, the Institutional Review Board will conduct the review of the Thesis Protocols of the Broad Speciality postgraduate students (2024-2027 Batch) and M.Phil students (2024-2026 Batch) between 30<sup>th</sup> April 2025 and 06<sup>th</sup> May 2025. The Director and MS, ABVIMS & Dr. RML Hospital is the Chairperson and the Dean, ABVIMS & Dr. RML Hospital is the Co-chairperson of the IRB. The following Sub-Committees have been constituted to review of the Thesis Protocols:-

<p><b>SUB-COMMITTEE 1 (SC1):-</b></p> <ol style="list-style-type: none"><li>1. Dr. Renuka Malik (Obstetrics and Gynaecology)- Chairperson</li><li>2. Dr. Mina Chandra (Psychiatry) - Member</li><li>3. Dr. Poras Chaudhary (Surgery) - Member</li><li>4. Dr. Rishi Jaiswal (Community Medicine)- Member</li><li>5. Dr. Nikhil Gupta (Surgery) (From Ethics Committee)</li><li>6. Dr. Kavita Chaudhary (Medicine)- Coordinator 1</li><li>7. Dr. Manik Ghadlinge (Pharmacology)- Member</li><li>8. Dr. Anupama Gill (Anaesthesiology)- Coordinator 2</li><li>9. Dr. Sudha Chandelia (Paediatrics)- Member</li></ol>	<p><b>SUB-COMMITTEE 2 (SC2):-</b></p> <ol style="list-style-type: none"><li>1. Dr. Neerja Banerjee (Anaesthesiology)-Chairperson</li><li>2. Dr. Neelam Roy (Community Medicine)- Member</li><li>3. Dr. Arvind Ahuja (Pathology)- Member</li><li>4. Dr. Anuradha Shulania (Microbiology) (From Ethics Committee)</li><li>5. Dr. Prajwala Gupta (Pathology)- Member</li><li>6. Dr. Pooja Arora Mrig (Dermatology)- Member</li><li>7. Dr. Ravindra Singh Jadon (Radiodiagnosis)- Member</li><li>8. Dr. Ankur Garg (Surgery)- Coordinator 1</li><li>9. Dr. Pallavi (Physiology)- Coordinator 2</li></ol>
<p><b>SUB-COMMITTEE 3 (SC3):-</b></p> <ol style="list-style-type: none"><li>1. Dr. Nandini Duggal (Microbiology)- Chairperson</li><li>2. Dr. Taru Deewan (Ophthalmology)- Member</li><li>3. Dr. Lokesh Sharma (Biochemistry)- Member</li><li>4. Dr. Hema Mittal (Paediatrics)- Member</li><li>5. Dr. Aanchal Kakkar (Anaesthesiology) (From Ethics</li></ol>	<p><b>SUB-COMMITTEE 4 (SC4):-</b></p> <ol style="list-style-type: none"><li>1. Dr. Brijesh Sharma (Medicine)- Chairperson</li><li>2. Dr. Ratnakar Sahoo (Medicine)- Member</li><li>3. Dr. Parul Goyal (Biochemistry)- Member</li><li>4. Dr. Madhubala Negi (Medicine)- Member</li><li>5. Dr. Vijay Kumar Jain (Orthopaedics) (From Ethics Committee)</li></ol>

Committee) 6. Dr. Kamna Dutta (Obstetrics and Gynaecology)- Member 7. Dr. Lokesh Singh Shekhawat (Psychiatry)- Member 8. Dr. Kapil Hazarika (Pharmacology)- Coordinator 1 9. Dr. Deepak Dhamnetiya (Community Medicine)- Coordinator 2	6. Dr. Piyush Jain (Medicine)- Member 7. Dr. Sujata Mathews (Medicine)- Member 8. Dr. Shelly Dutta (Medicine)- Coordinator 1 9. Dr. Lalit Bansal (Surgery)- Coordinator 2
<b>SUB-COMMITTEE 5 (SC5):-</b> 1. Dr. Rahul Khare (Orthopaedics)- Chairperson 2. Dr. Meenakshi Chaswal (Physiology)- Member 3. Dr. Akhilnandeshwari (Radiodiagnosis)- Member 4. Dr. Pulin Kumar Gupta (Medicine)- Member 5. Dr. Pratap Singh (Medicine)- Member 6. Dr. Sanjeet Panesar (Community Medicine) (From Ethics Committee) 7. Dr. Jaya Chawla (Obstetrics and Gynaecology)- Member 8. Dr. Ajita Kapur (Pharmacology)- Coordinator 1 9. Dr. Taruna (Pathology)- Coordinator 2	<b>SUB-COMMITTEE 6 (SC6):-</b> 1. Dr. Dinesh Yadav (Paediatrics)- Chairperson 2. Dr. Mala Chhabra (Microbiology)- Member 3. Dr. Vijay Kumar (Pathology)- Member 4. Dr. Nitin Agarwal (Surgery)- Member 5. Dr. Nitin Sinha (Medicine)- Member 6. Dr. Aanchal Kakkar (Anaesthesiology) (From Ethics Committee) 7. Dr. Itishree (Anaesthesiology)- Coordinator 1 8. Dr. Shipra Chaudhary (PMR)- Member 9. Dr. Vasu (Orthopaedics)- Coordinator 2
<b>SUB-COMMITTEE 7 (SC7):-</b> 1. Dr. Shibani Mehra (Radiodiagnosis)- Chairperson 2. Dr. Smita Roy (Biochemistry)- Member 3. Dr. Manoj Dokania (Surgery)- Member 4. Dr. Namita Saraswat (Anaesthesiology) – Member 5. Dr. Shilpa Khanna Arora (Paediatrics)- Member 6. Dr. Vishakha Mittal (Medicine)- Member 7. Dr. Nang Sujali Choupo (Anaesthesiology)- Coordinator 1 8. Dr. Munish Guleria (Radiodiagnosis)- Coordinator 2 9. Dr. Sanjeet Panesar (Community Medicine) (From Ethics Committee)	

The Schedule of the IRB is as follows:-

REVIEWING SUB-COMMITTEE	DATE	VENUE AND TIME	REVIEWEE DEPARTMENT WHOSE PG PROTOCOLS WILL BE REVIEWED
SC1	30.04.25	Room No. 413, Administrative Block, ABVIMS – 09.30 am – 1 pm	Biochemistry (7 students), Microbiology (10 students)
	01.05.25	Room No. 304, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Pathology (9 students), ENT (5 students)
SC2	30.04.25	Room No. 304, Administrative Block,	Medicine (15 students)

		ABVIMS – 09.30 am – 1 pm	
	01.05.25	Room No. 413, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Medicine (15 students)
<b>SC3</b>	30.04.25	Room No. 304, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Surgery (15 students)
	02.05.25	Room No. 413, Administrative Block, ABVIMS – 09.30 am – 1 pm	Medicine (9 students), Surgery (5 students)
<b>SC4</b>	30.04.25	Room No. 413, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Psychiatry (7 students), Obstetrics and Gynaecology (10 students)
	02.05.25	Room No. 304, Administrative Block, ABVIMS – 09.30 am – 1 pm	Anaesthesiology (15 students)
<b>SC5</b>	01.05.25	Room No. 413, Administrative Block, ABVIMS – 09.30 am – 1 pm	Anaesthesiology (18 students)
	02.05.25	Room No. 304, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Paediatrics (13 students)
<b>SC6</b>	01.05.25	Room No. 304, Administrative Block, ABVIMS – 09.30 am – 1 pm	Paediatrics (7 students), Dermatology (5 students), Ophthalmology (5 students)
	02.05.25	Room No. 413, Administrative Block, ABVIMS – 01.30 pm – 5 pm	Radiodiagnosis (15 students)
<b>SC7</b>	03.05.25	Room No. 413, Administrative Block, ABVIMS – 09.30 am – 2 pm	Orthopaedics (10 students), PMR (3 students), M.Phil (10 students)

**Guidelines on Working of the Sub-Committees:-**

1. Protocols to be reviewed by each Sub-Committee will be submitted to the Chairperson by 27<sup>th</sup> April, 2025 by the PG Cell. Purpose is that each Sub-Committee reviews the Protocols thoroughly prior to the meeting. Chairpersons are suggested to divide the protocols among the Sub-Committee members for studying the protocols prior to the meeting.

2. On the day/s of the meeting, reviewing is to be done as per the prevailing GGSIPU Guidelines on Protocol Writing. The Sub-Committee must review a Protocol for its feasibility, appropriateness, ethical aspects, relevance, completeness (has all the requisite documents as per the guidelines) and correctness. The Sub-Committee has the right to suggest major changes in the Protocol. The changes should be directed to give more strength to the protocol.
3. The Coordinators have the responsibility to note down the changes suggested in any protocol on the hard copy of the Protocol and hand over this hard copy to the student. Coordinators can divide the students among themselves (Eg:- 15 students/ Coordinator). If the designated Coordinator/s is not present in the meeting, Chairperson must make Coordinator/s from the available members. It is a must to have 2 coordinators in each Sub-Committee. The student will re-submit the corrected protocol (single hard copy) along with a cover letter addressed to the Chairperson of the Sub-Committee clearly mentioning the changes made. The cover letter must bear signatures of the Supervisor, Co-supervisor/s (if any) and the student. Coordinators will check whether the changes have been made or not and only then the IRB Certificate is to be signed by the Committee.
4. The member from the Institutional Ethics Committee in each Sub-Committee must assess each protocol on ethical considerations.
5. In case a Supervisor is unable to attend the meeting, the Sub-Committee must check the letter from the Supervisor regarding his absence and name of the Substitute Faculty (Co-supervisor in the Protocol/ other Faculty member from the Department) who will be attend the meeting and this letter must have signatures of the Supervisor, substitute Faculty and the Head of Department. Only this substitute Faculty should be allowed to attend the meeting.
6. In case a PG is absent, the same may be mentioned in the remark section of the Final Report of the Sub-Committee. A letter from the HOD regarding absence of student must be seen by the Sub-Committee.
7. After checking all the corrections, the Sub-Committees must submit **their FINAL REPORT as a WORD DOCUMENT** via e-mail to [pgimer.dyregistrar8@gmail.com](mailto:pgimer.dyregistrar8@gmail.com) and as a hard copy to the PG Cell, 2<sup>nd</sup> Floor, Administrative Block, ABVIMS in the following format by 05.05.25, 10 am.

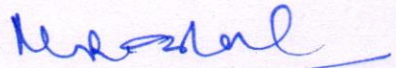
NAME OF THE DEPARTMENT	NAME OF THE STUDENT	TITLE OF THE FINAL APPROVED THESIS	FINAL REMARK (APPROVED/ SENT TO REVIEW IRB/ SENT TO IEC FOR CLARIFICATION/WAS ABSENT IN THE MEETING)

The Sub-Committee may either accept a Protocol or send it for further review by the Review IRB (in case Protocol is still not clear even after suggested corrections) or send it to the Ethics Committee (in case of ethical issues). The report must have signature and stamp of the Chairperson.

8. Apart from this report, the Committee Chairperson must sign the IRB Certificate of the students whose Protocols the Committee has approved. This certificate will be attached by the student in their Protocol.

**All the Sub-Committee Chairpersons and Co-ordinators must attend a meeting regarding the conduct of IRB on 28<sup>th</sup> April 2025, 2.15 pm in Room No. 104, Administrative Block, ABVIMS, Dr. RML Hospital.**

This issues with the approval of the Director & Medical Superintendent, ABVIMS & Dr. RML Hospital.

  
(Murari Lal Sharma)  
Registrar

Copy To:-

1. Director & Medical Superintendent, ABVIMS & Dr. RML Hospital
2. Dean, ABVIMS & Dr. RML Hospital
3. All the Sub-Committee Chairpersons and members, ABVIMS & Dr. RML Hospital
4. Registrar, ABVIMS & Dr. RML Hospital
5. All Associate Deans, ABVIMS & Dr. RML Hospital
6. Deputy Registrar, ABVIMS & Dr. RML Hospital
7. PG Cell, ABVIMS & Dr. RML Hospital
8. Chairman E-governance, ABVIMS & Dr. RML Hospital - with a request to upload on Institute website and e-office notice board.