



उपचर्याविभाग/NURSING SECTION

Email: Nursing.section@rmlh.nic.in

संख्या/NS-11019/1/2022-Nursing section-Dr.RMLH

Dated:14.03.2026

CIRCULAR

Recommendation of committee constituted for simplification of the procedures for grant of Study Leave to Nursing Personnel pursuing higher studies has been accepted by the competent authority and same are as under:

1. In a year, 10 nursing personnel for Post Basic B.Sc Nursing, 10 nursing personnel for M.Sc Nursing and 2 nursing personnel for Nurse Practitioner in critical care (NPCC) may be allowed to pursue higher studies subject to condition that study leave only be granted from Government colleges only. Further any number of candidates can apply for Post Basic B.Sc Nursing / DNA through distance education. However, applicant needs to intimate Nursing Section through Nursing Superintendent whether they are selected for course or not, in case no information is submitted by applicant then their Post Basic B.Sc. Nursing /Diploma in Nursing Administration (DNA)/ M.sc Nursing/ NPCC will not be recorded in their official record.
2. A total of 10 seats are permitted for post basic B.Sc Nursing out of which 5 seats may be allotted on seniority basis to candidates who have joined their services prior to August 2014 to pursue course from INC recognized private colleges.
3. Upper age limit of the applicant seeking admission in B.Sc. Nursing, M.Sc. Nursing and Nurse practitioner in critical care (NPCC) should not be more than 50 years and applicants who have joined Government Service before 01.01.2001 are eligible for two years relaxation.
4. In case , any person wishes to seek admission in 2nd course in –service after completion of 1st in-service course, he/she will require to render regular service of '3' years in this hospital after completion of 1st course before seeking permission for applying in 2nd course.
5. The Nursing Superintendent may ensure that the application of the applicant is duly completed as per the guidelines issued in this regard from time to time before forwarding the application to Nursing Section for further necessary action.
6. Nursing section shall ensure that the applicant fulfills the criteria as laid down in guidelines of this hospital and CCS (Leave) Rules, 1972 as amended from time to time.
7. Cost of the course fee and other allied expenditure for such studies will be borne by the official himself/herself.
8. In terms of Leave Rule-50(5), the official should have satisfactorily completed period of probation and rendered not less than five years of regular continuous service including the period of probation.
9. In terms of Leave Rules-51 & 54(2), the maximum amount of study leave, which may be granted to Nursing Personnel, shall be
 - i. Ordinarily 12 (twelve) months at any one time;
 - ii. During his/her entire service, 24 (twenty four) months in all (inclusive of similar kind of leave for study granted under any other rules);
 - iii. Study Leave may be combined with other kinds of leave, but in no case shall grant of this leave in combination with leave, other than extraordinary leave, involve a total absence of more than 28 months generally .
10. In terms of Leave Rule 50(6), Study leave will not be granted to same official with such frequency as to remove him/her from contact with his regular work or cause cadre difficulties owing to his absence on

- leave.
11. The detailed terms & condition for grant of study leave including execution of bond and serving the Government for minimum prescribed period after completion of the course will be governed as per the CCS(Leave) Rules, 1972 and other instruction of the Government of India, as amended from time to time.
 12. Nursing section will issue a circular to invite application for higher education. All the interested applicants should apply for NOC within the stipulated time. No application will be entertained after the last date.
 13. NOC will be granted in the ratio of 1:4 according to seniority and after admission study leave will be granted on first come first serve basis till the availability of seats as per above guidelines subject to condition that if on a particular day more than one application mentioning his/her selection is received than preference would be given to senior person.
 14. The decision of the Director will be final.
 15. All the Nursing Personnel are directed to follow the above direction strictly.
 16. Admission to aforesaid courses will only be allowed from colleges where entrance examination is mandatory for admission.
 17. Further after selection and before proceedings on study leave applicant has to submit a bond stating " In the event of failing to resume duty or resigning or retiring from service or otherwise quitting service without returning to the duty after the expiry of period of study leave OR at any time within a period of five years after return on duty ,he/she would pay the Government a sum equivalent to two years salary plus interest as applicable.

(Ignatius Ekka)
Administrative officer

Digitally signed by
IGNATIUS EKKA
Date: 14-03-2026
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Copy for information and necessary action to:

1. All. Addl. M.S , Dr. RML Hospital, New Delhi
2. Officer Incharge e-Governance for uploading on e office and hospital website.
3. Nursing Superintendent, Dr. RML Hospital , New Delhi – with the request to circulate it to all the Nursing Personnel, Dr. RML Hospital, New Delhi
4. PA to Director,ABVIMS & Dr. RML Hospital, New Delhi.