



भारत सरकार / GOVERNMENT OF INDIA
डॉ राम मनोहर लोहिया अस्पताल,
अटल बिहारी वाजपेयी आयुर्विज्ञान संस्थान, नई दिल्ली
DR. RAM MANOHAR LOHIYA HOSPITAL,



ATAL BIHARI VAJPAYEE INSTITUTE OF MEDICAL SCIENCE, NEW DELHI - 110001

D.No.: Registrar/ABVIMS-2024/359

Dated: 10/10/2024

Office Order

It is reported that the complaints are coming from the students/ Lecture Theatre (LT) users for non-functioning of LCD as well as not availability of stationary items like chalk, duster etc. Apparently such deficiencies create the problem for faculty in their teaching activities as well as adversely affect the study of students.

2. In view of above, it is requested that the maintenance of all the LT's need to be kept fully operational and any requirements need to be meet immediately. In order to maintain smooth functioning of LT's, following arrangements may be followed:

- i. **For LT- 1, 2, 3 -> any deficiency in electronic items, IT Cell may be contacted.**
- ii. **For LT- 4 -> CPWD is responsible for maintenance.**

3. Sh. B. L. Meena (Nursing Attendant) (Mob: 9717831062) and Sh. Neeraj Patel (LDC) (Mob: 9695181894) are responsible for maintaining the requirements of stationary items in the all LT's. Sh. Meena will submit the indent for the procurement of any item relating to the LT through Sr. Admin Officer to store in-charge as per the existing practice followed.

4. Sh. Neeraj Patel would also communicate directly to the CPWD and IT cell for any problem relating to the operation of LCD and computer, internet etc. so that the complaint is attended immediately.


(Murari Lal Sharma)

Registrar
ABVIMS & Dr. RML Hospital

Copy to:-

1. COE, ABVIMS & Dr. RML Hospital
2. Sr. Account Officer
3. CPWD (Civil)/ Electrical
4. B. L. Meena, Nursing Attendant
5. Course-coordinators