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GOVERNMENT OF INDIA
DR. RAM MANOHAR LOHIA HOSPITAL, NEW DELHI
APAR CELL

No. Misc/2019-20-RMLH(APAR)/1975

Dated: 24/04/2020

Sub: Online recording of APARs through SPARROW for CHS and Dental doctors for the year 2019-20 onwards.

All the CHS & Dental doctors are informed that the process of online recording of APARs through SPARROW (Smart Performance Appraisal Report Recording Online Window) for the year 2019-20 has started.

The officials under CHS and Dental cadre are requested to fill the Personal Details (Part -I) form (as enclosed) and submit the same to sparrmlh@gmail.com latest by **8.5.2020**. These details are to be incorporated in their respective APAR proformas so that the same could be generated and sent to their respective SPARROW accounts. In case, the details are not sent by the official within the stipulated time, the same will not be incorporated in their account at a later stage and no request in this regard will be entertained.

(Pankaj Kumar Sinha)
Deputy Director (Admn.)

Copy to:

1. As per list enclosed(Through e-mail/whatsapp number/RML Website)

**ANNUAL PERFORMANCE APPRAISAL REPORT
FOR
OFFICERS OF THE CENTRAL HEALTH SERVICE**

Reporting for the year/period 2019-20

Part-I (PERSONAL DATA)

(TO BE FILLED BY OFFICER)

1.	Name of the Officer	
2.	Designation	
3.	Date of Birth	
4.	Date of Joining Central Health Services	
5.	Name of Sub-Cadre Speciality	
6.	Date of continuous appointment to present Grade	
7.	Level in Pay Matrix	
8.	Department/Organization where working since when	

10. Period of absence from duty (on leave, training, any other reason (specify)
(w.e.f. 01/04/2019 to 31/03/2020)

Absence Category	Period From	Period To	Type	Remarks

11. Date of Filing the Annual Property Return

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Name of the Reporting Officer for the period of 2019-20	
Name of the Reviewing Officer for the period of 2019-20	

Signature with stamp of the officer