



सत्यमेव जयते

भारत सरकार / Government of India
स्वास्थ्य एवं परिवार कल्याण मंत्रालय / Ministry of Health and Family Welfare
अटल बिहारी वाजपेयी आयुर्विज्ञान संस्थान एवं डॉ. राम मनोहर लोहिया अस्पताल, नई दिल्ली
ATAL BIHARI VAJPAYEE INSTITUTE OF MEDICAL SCIENCES &
Dr. RML HOSPITAL, NEW DELHI



F.No.11012/4/2023/Admin/ABVIMS//1159

Dated: 22/12/2023

CIRCULAR

Subject: Engagement of six (6) retired ASO/SO as consultant in ABVIMS and Dr. RML Hospital.

ABVIMS & Dr. RML Hospital invites applications for engagement of six (06) Consultants from retired Government Servants (Assistant Section Officer/Assistant Section Officer) purely on contract basis. The details regarding eligibility criteria, terms of reference etc. are as under:

Name of Post	No. of Posts	Qualifications	Experience
Consultant (SO/ASO level)	6	Should have retired from the post of Section Officer/Assistant Section Officer of CSS/Non-CSS cadre. Desirable Graduation in any discipline from a recognized university	Experience in Establishment, General Administration, Budget & Accounts, Parliament Protocol, RTI and other activities of Central Ministries/Departments. Knowledge of e-office and also knowledge of noting-drafting. Preference will be given to the candidate who retired from the Hospital or proficient in administration of the hospital.

2. The terms and conditions of engagement of these Consultants would be guided by the Office Memorandum No. 3-25/2020-E.III.A dated 9.12.2020 of Department of Expenditure.

3. The appointment will be purely on contract basis and initially for a period of one year. The terms of appointment may be extended subject to essential review.

Retired officers who are eligible and willing to accept the terms and conditions at Annexure I may send application by mail/post/physically with duly filled Biodata (Annexure II) along with a copy of the PPO/Pensioners Card to the undersigned within 10 days from the date of advertisement. Shortlisted candidates will be required to attend an interview as and when informed.

The applications to be forwarded to :

Shri Ranjan Kumar, Sr. Administration Officer, Room No. 105, Administrative Block, ABVIMS & Dr. RML Hospital, New Delhi - 110001. E-mail ID - admnpgimer@gmail.com

Ranjan Kumar.
22/12/23

(Ranjan Kumar)
Sr. Administration Officer

Copy to:

1. All Ministries/Departments (through DoPT Website)
2. Dr. Kabir Sardana, Director Professor, Chairman, E-governance with the request to upload the same on the website of Dr. RML Hospital.
3. The Under Secretary (Hospital), Ministry of Health and Family Welfare, Nirman Bhawan, New Delhi - with the request to upload on the website of their Ministry.
4. The Under Secretary (CS-I), Department of Personnel & Training, Lok Nayak Bhawan, New Delhi - with the request to upload the same on the website of the DoPT for wider publicity.

Annexure-I

Application for engagement of Retired ASO/SO as consultant in
Atal Bihari Vajpayee Institute of Medical Science & Dr. RML Hospital, New Delhi,
Ministry of Health and Family Welfare

1. Name:
2. Father's Name:
3. Date of Birth:
4. Nationality:
5. Mailing Address:
6. Contact/ Mob No:
7. Email Address:
8. Date of Retirement from Govt. Service:
9. Ministry/ Department Organization from where retired:
10. Post held at the time of retirement:
11. Permanent Address:
12. Highest Educational Qualification:
13. Work Experience starting from last post held:

Sr. NO	Ministry/ Department Organization/ Institute	Period	Details of work Experience	Remarks

14. Pension Payment Order No. (Attach a copy of PPO):

I hereby declare that all the statement in this application are true and complete to the best of my knowledge and belief. I have read this circular and ready to accept the terms and conditions for engagement of consultants.

Date &

Place:

Signature:.....

General Terms and Conditions

1. The contractual appointment will be purely on contract basis and will be in ABVIMS and Dr. RML Hospital located in New Delhi.
2. The consultants should preferably be a resident of Delhi/NCR only.
3. The monthly remuneration payable will be fixed as per formula of "Last pay-minus-Pension " excluding Dearness Allowance. The amount of remuneration shall remain unchanged for the entire term of the contract. There will be no annual increment/percentage increase during the contract period.
4. The income tax and any other tax liable to be deducted , as per prevailing rates, will be deducted at source before effecting the payment of remuneration.
5. An appropriate and fixed amount as Transport Allowance for the purpose of commuting between residence and place of work shall be allowed not exceeding the rate applicable to him at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, they may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.
6. The consultants will not be entitled for any other kind of allowances and residential accommodation. They will also not be entitled to telephone facilities, transport facilities etc.
7. The engagement period for the consultant would be initially for a period of one year. The period may be extended subject to review at the sole discretion of the Institute.
8. The Consultant shall not exceed the age of 63 years as on the date of close of the application.
9. Paid leave of absence may be allowed @ 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed/carried forward in case the engagement period is extended. Also, no payment in lieu of unutilized leaves will be paid by this Ministry at the time of expiry of contract.
10. The candidate will be required to sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.
11. The Ministry may terminate the services of Consultants in case he/she is unable to achieve the assigned works within the time-frame or the work assigned to him/her is not satisfactory to the Institute or he/she is found to be lacking in honesty and integrity.
12. The Institute shall also reserve the right to terminate the services of Consultants at any time without giving any notice and also without assigning any reason. The engagement of consultants will not confer any right on the part of individual for permanent appointment to the post.
13. The Consultants may be called to the office on Sundays and on Gazetted holidays or may be asked to sit late in the office after office hours, in case of exigency of work. No extra allowances will be permissible for the same.
14. The Consultants shall continue to draw pension and dearness relief on pension, if any, during the period of their engagement as Consultant. Their engagement as Consultant shall not be considered as a case of employment.
15. No TA/DA shall be admissible to the consultants for attending the interview or for taking up the appointment. Consultant will not be allowed any foreign travel at Government expenses.
16. If any declaration given or information furnished by the candidate proves to be false or if the candidate is found to have wilfully suppressed any material information, he will be liable for removal from engagement service and such other action as Government may deem necessary.

F. No. 3-25/2020-E.IIIA
Government of India
Ministry of Finance
Department of Expenditure

Dated the 9th December, 2020

Office Memorandum

Subject: Regulation of Remuneration in case of Contract Appointment of Retired Central Government Employees.

The undersigned is directed to say that Ministries/Departments appoint retired Central Government employees on contract basis, including as Consultants on contract basis. However, at present there are no uniform guidelines for regulation of remuneration in such cases.

2 The existing instructions of Department of Personnel and Training, as contained in their Central Civil Services (Fixation of Pay of Re-employed Pensioners) Orders, 1986, as amended from time to time, provide for regulation of pay in case of re-employment. However, the instructions of Department of Personnel & Training as contained in their OM No. 26012/6/2002- Estt (A) dated 9 12 2002 provides that re-employment beyond the age of superannuation of 60 years shall not be permissible. Also, as per their OM No. 3(3)/2016-Estt (Pay II) dated 1 5 2017, the pay plus gross pension on re-employment is not to exceed Rs 2,25,000/-, i.e. Pay Level 17 as applicable to an officer of the level of Secretary to the Government of India.

3 Aforementioned instructions of Department of Personnel & Training on pay fixation in case of re-employment apply only to persons appointed on re-employment. These are not applicable to persons employed on contract basis except where the contract provides otherwise. Accordingly, in cases of appointment of retired Central Government employees on contract basis after the age of superannuation at 60 years, the instructions on pay fixation on re-employment will not directly apply.

4 Department of Personnel & Training has also informed that they are in the process of drafting a Note for Committee of Secretaries (CoS) regarding guidelines for engagement of retired Government servants as Consultant in Government Ministries and Department. In view of this, till Department of Personnel and Training finalizes their guidelines, there is a need to regulate remuneration in such cases of contract appointment of retired Central Government employees on a uniform basis. The matter has, therefore, been considered and it has been decided that regulation of remuneration in case of appointment of retired Central Government employees on contract basis, including as consultants, shall be regulated as provided hereinafter.

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5. At the outset, such appointments shall not be made as a matter of practice and must be kept at a bare minimum. Such appointments may be made only in the justified exigencies of the official work where public interest is served by appointment of the retired employee. While making such appointments, adequate functional necessity with clear grounds must be placed before the appointing authority.

6. Remuneration

6.1 A fixed monthly amount shall be admissible, arrived at by deducting the basic pension from the pay drawn at the time of retirement. The amount of remuneration so fixed shall remain unchanged for the term of the contract. There will be no annual increment / percentage increase during the contract period.

Example

An employee retired in the Pay Level 13 and the pay at the time of retirement was Rs. 1,55,900. Thus, the basic pension will be Rs. 77,950. If the employee is appointed on contract basis, including as Consultant, the remuneration shall be fixed at Rs.77,950 (1,55,900-77950).

6.2 The basic pension to be deducted from the last pay drawn shall be the pension as fixed at the time of retirement and as such, if the employee has availed of the commuted value of pension, the commuted portion of pension shall also be included in the portion of pension to be deducted. Thus, in the above example, if 40% of pension was commuted, the commuted portion shall be Rs. 31,180 (40% of 77,950) and the pension actually drawn shall be Rs. 46,770. However, the amount of pension to be deducted from the last salary shall be Rs 77,950.

6.3 No Increment and Dearness Allowance shall be allowed during the term of the contract.

7. Allowances

7.1 House Rent Allowances

No HRA shall be admissible.

7.2 Transport Allowance

An appropriate and fixed amount as Transport Allowance for the purpose of commuting between the residence and the place of work shall be allowed not exceeding the rate applicable to the appointee at the time of retirement. The amount so fixed shall remain unchanged during the term of appointment. However, retired employees engaged as consultants may be allowed TA/DA on official tour, if any, as per their entitlement at the time of retirement.

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7.3 Leave of absence

Paid leave of absence may be allowed at the rate of 1.5 days for each completed month of service. Accumulation of leave beyond a calendar year may not be allowed.

8. Term of Appointment

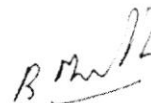
8.1 The term of appointment shall ordinarily be for an initial period not exceeding one year which is extendable by another one year. Beyond two years after the age of superannuation where adequate justification exists, the term may be extended based on a review of the task and the performance of the contract appointee, provided it shall not be extended beyond 5 years after superannuation.

8.2 The consultant shall sign an agreement of confidentiality with the Government of India containing a clause on Ethics and Integrity.

9 Exemptions

The terms of appointment provided for in these orders shall not apply to cases and to the extent where the Appointments Committee of Cabinet has allowed special terms OR where special provisions have been allowed with the approval of the Department of Personnel & Training OR Department of Expenditure.

10 These orders shall apply to appointments made in the Central Government and shall be effective from the date of issue of the orders, until further orders or until instructions are issued by DoPT regulating remuneration of retired Government employees on their engagement as consultants. The past cases shall not be reopened in the light of these orders until the normal term of those past cases. Any relaxation of the above will be required to be referred to Department of Expenditure.



(B.K.Manthan)
Deputy Secretary

To,

All the Ministries and Departments of the Government of India as per the standard list.